



Request for Proposals

Sun Peaks Health Centre Operations

RFP#2025-08-25

Issue Date

September 2, 2025

Submission Deadline

September 30, 2025

3 PM. Pacific Daylight Time

Closing Location

Sun Peaks Resort Municipality

106-3270 Village Way

Sun Peaks BC

V0E 5N0

Contact Person

Deanna Campbell

cao@sunpeaksmunicipality.ca

Family Physician – Sun Peaks, British Columbia

1. Opportunity Overview

Ski-in/ski-out. Year-round adventure. Turnkey clinic.

Sun Peaks Mountain Resort Municipality is pleased to invite proposals from qualified family physicians to independently lease and operate a full-scope family medicine practice in the Sun Peaks Community Health Centre—a modern, partially equipped clinic located at the base of Tod Mountain in beautiful Sun Peaks Resort. The clinic is also part of the Lower Thompson Primary Care Network. This is a rare opportunity to combine small-town continuity of care with the dynamic variety of a thriving four-season resort community.

2. Community Profile

Sun Peaks Mountain Resort Municipality is a vibrant year-round, growing mountain tourism community boasting world class skiing, mountain biking, skating rink, hiking and golf and a core tourist village with some 850 hotel beds. Sun Peaks has a population of approximately 1,500 year-round residents, and hosts on average 3,000 to 5,000 daily winter visitors and 1,000 to 3,000 daily summer visitors. At a base elevation of 1,255m the unique European inspired walkable village is located 45 minutes from Kamloops in British Columbia's interior. The community has a unique ski-in/ski-out public school, vibrant village, and numerous recreational facilities.

Please see the video links below to better understand the outstanding lifestyle Sun Peaks offers as well as take a virtual tour. Site and facility visits can also be arranged.

Virtual Tour: <https://my.matterport.com/show/?m=SUUHrgcad9A>

Summer: <https://www.youtube.com/watch?v=VjqgGJeZbmc>

Winter: <https://youtu.be/1XNeS79PA7g?si=uz68Dt4WzCmbooJE>

3. Clinic History

Consistent with other ski resort communities, Sun Peaks is characterized by fluctuating visitor volumes, a young transient population, and visitors with expectations that services consistent with international destination resorts will be available. All populations require access to medical care for episodic health care needs. Additionally, permanent residents require access to primary health care services to ensure that their long-term health care needs are met. In the mid-1990s Sun Peaks Health Association was formed and created a small walk-in clinic in a modular trailer near the current health clinic building to address those needs. The clinic was staffed by a roster of volunteer physicians and clerical support staff

who rotated through the clinic for two hours per day on most winter days and twice per week during the summer season.

As the community and demand for consistent medical care grew, the Sun Peaks Health Association started community fundraising to build and equip a permanent health clinic. The current clinic building was opened in 2019 thanks to nearly \$1 million dollars of community donations, and various government grants.

4. Clinical Ecosystem

You will have collegial access to specialists in nearby Kamloops and the option to blend in-person and telehealth care. Royal Inland Hospital (Kamloops) is a full-service, 254-bed hospital with a 24/7 emergency department and comprehensive specialist services, fully renovated in 2022 and approximately 45 minutes away.

5. Scope of Services

- ❖ At the minimum, provide primary and urgent care services five days a week, delivered by a Family Practice physician and/or Nurse Practitioner initially.
- ❖ Expand to include additional health care practitioners as the community and practice grows, adapting to emerging needs (e.g., mental health, physiotherapy, allied health services).
- ❖ Offer walk-in and urgent care service during daytime hours seven days a week to maximize accessibility for both residents and visitors.
- ❖ Prioritize Sun Peaks permanent residents for inclusion on the clinic's rosters, ensuring continuity of care for the local population.

6. Optional Mountain Medicine Role

Physicians may choose to collaborate with Sun Peaks Resort Ski Patrol to manage acute trauma cases on-mountain. While ACLS/ATLS certification is not required at the outset, it is expected within the first year. Emergency department experience is an asset but not mandatory. Obstetrics and anesthesia experience are not required.

7. Eligibility Requirements

- ❖ Eligibility for licensure with the College of Physicians and Surgeons of BC
- ❖ CCFP designation or equivalent preferred
- ❖ Commitment to community-oriented, broad-scope family practice
- ❖ Willingness to obtain ACLS/ATLS certification within 12 months if not already certified
- ❖ Meets the eligibility criteria to be a Canadian Association of Community Health Centres (CACHC) and British Columbia Association of Community Health Centres (BCACHC).

8. What's Provided

- ❖ Partially equipped equipment including:
 - Examination tables
 - Integrated diagnostic systems
 - AEDs
 - Sonography
 - Desks, chairs, stools
- ❖ Supportive referral network in Kamloops
- ❖ Negotiable subsidies from the Municipality to support start-up operations including lease reduction and incentives
- ❖ Year-round mountain lifestyle with access to urban amenities

9. Proposal Submission Requirements

Interested physicians should submit:

- ❖ Cover letter expressing interest
- ❖ Curriculum Vitae (CV)
- ❖ Description of practice model and availability
- ❖ Summary of relevant experience
- ❖ References from previous practice settings

10. Submission Instructions

Please submit your proposal electronically to:

Contact Name: Deanna Campbell

Email: cao@sunpeaksmunicipality.ca

Subject Line: RFP Submission – Sun Peaks Family Physician

Deadline: 3 PM September 30, 2025