

### **Member at Large- Finance Committee**

BC Family Doctors is the economic and political voice of family doctors in B.C. Joining our Finance Committee is your opportunity to help make an impact on the future of our profession. We celebrate and encourage diversity, and we are committed to creating an inclusive environment. We invite you to provide any information you are comfortable with sharing on our nomination form to assist us in promoting inclusion.

#### **Mandate and Culture**

The BC Family Doctors Finance Committee represent members' interests and advises the Board regarding the financial affairs of the Society. This includes the following items:

- Advising on investment of funds, as permitted by the Bylaws;
- Reviewing and recommending the annual budget to the Board;
- Preparing an annual report for presentation to the Board at or before the last Board meeting prior to the Annual General Meeting and at the Annual General Meeting;
- Making a recommendation to the Board regarding membership fees;
- Preparing and reviewing audit and finance documents; and
- Other Finance items.

The Finance Committee Member-at-Large also sits on the Staffing Committee, which oversees the hiring and performance development of the Executive Director. The Staffing Committee usually meets 1-2 times per year and can be greater during years where hiring is underway.

As leaders of BC Family Doctors, Finance Committee members recognize that how we work is as important as what we do. Board Directors commit to cultivating a culture of:

- ✓ Honesty and transparency through open and ongoing communication.
- ✓ Respect for diversity of opinion and perspective.
- ✓ Working together as a leadership team.
- ✓ Supporting and mentoring each other.
- ✓ Building community and relationships with other Board Directors and family physician colleagues.

#### **Composition of the Finance Committee**

The following are the members of the Finance Committee:

- (a) President
- (b) President-Elect
- (c) Treasurer
- (d) One Member-at-Large elected at the Annual General Meeting (AGM)

#### **Term of Office**

The term of office is one year for the Finance Committee member-at-large. The member at large is nominated and elected at large by the membership at the AGM.

## Finance Committee

### **Logistics**

The Finance Committee generally meets by videoconference on an ad hoc basis. The meetings are generally two to three times per year, at dates and times agreed to by the committee members. We commit to providing proper advance notice for meetings.

### **Honoraria and Expenses**

Honoraria and reimbursement of travel expenses will be provided for all meetings, in accordance with the *Honoraria & Expense Policy*.

### **For More Information**

For more about the role of Finance Committee member-at-large, please contact Executive Director, Alexa Pitoulis at [alexa.pitoulis@bcfamilydocs.ca](mailto:alexa.pitoulis@bcfamilydocs.ca).

**Expression of Interest for Finance Committee Position**

This expression of interest form requests information about your leadership and lived experiences as well as a description of your interest in the opportunity. (The provision of any or all of the information is optional.)

Please submit your nomination form by email to [hello@bcfamilydocs.ca](mailto:hello@bcfamilydocs.ca) by **11:59 pm on April 23, 2025.**

Name: \_\_\_\_\_

Email address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Division of Family Practice: \_\_\_\_\_

Years in Practice: \_\_\_\_\_

1. **Please tell us why you are interested in contributing to the BC Family Doctors Finance Committee. (Maximum 500 words)**

2. **Please provide a brief overview of yourself and your professional history, including previous or current positions held, board and committee participation, community activities, leadership courses etc. (Maximum 500 words)**

3. **Is there anything else you wish to share to support your expression of interest? (Maximum 500 words)**