

## CHAIR OF THE BOARD

BC Family Doctors is the economic and political voice of family doctors in B.C. Joining our Board of Directors is your opportunity to help make an impact on the future of our profession. We celebrate and encourage diversity, and we are committed to creating an inclusive environment. We invite you to provide any information you are comfortable with sharing on our nomination form to assist us in promoting inclusion.

### Composition of the Board

The Board is comprised of:

- (a) Officers (Past President, President, President-Elect, Treasurer);
- (b) Chair of the Board;
- (c) 16 District Delegates;
- (d) First Five Years of Practice Representative;
- (e) Chair of the Economics Committee;
- (f) BC Family Doctors Representative to the Doctors of BC Negotiating Committee; and
- (g) Up to five Directors-at-Large who may be appointed by the Board to augment the skill set and/or diversity of the Board. *(None being appointed for 2025-2026.)*

### Mandate and Culture

The BC Family Doctors Board of Directors represent members' interests, provide a forum for members to discuss issues important to the profession, and oversee the management of BC Family Doctors.

As leaders of BC Family Doctors, Board Directors recognize that how we work is as important as what we do. Board Directors commit to cultivating a culture of:

- ✓ Honesty and transparency through open and ongoing communication.
- ✓ Respect for diversity of opinion and perspective.
- ✓ Working together as a leadership team.
- ✓ Supporting and mentoring each other.
- ✓ Building community and relationships with other Board Directors and family physician colleagues.

### Role of Chair of the Board

The Chair of the Board is a Board Director and does not set or establish policy individually. In addition to the responsibilities of an individual Board Director, the Board Chair is expected to:

- ✓ Prepare for purposeful Board meetings in collaboration with the Executive Director and President.
- ✓ Chair the meetings of the Board of Directors and Executive Committee.
- ✓ Facilitate productive, respectful and engaging Board meetings.
- ✓ Encourage all Board Directors to actively participate in meetings.
- ✓ Represent BC Family Doctors on the Doctors of BC Representative Assembly (RA).
- ✓ Cultivate a strong working partnership with the Executive Director and Officers.
- ✓ Enforce rules of conduct as necessary as they apply to the Board and individual Directors.
- ✓ Support and coach new Board Directors.

## CHAIR OF THE BOARD

### Required Skill Set

The Board Chair should possess the following qualities:

- ✓ Leadership skills (as per the [LEADS Framework](#))
- ✓ Experience on Boards and Committees
- ✓ Tact and diplomacy
- ✓ People skills
- ✓ Impartiality
- ✓ Ability to respect confidences
- ✓ Ability to problem solve

All applicants for Chair of the Board must be a current Board member of BC Family Doctors.

### Term and Time Commitment

The term of office is one year. The Chair is nominated at large by the membership and elected by the Board at the first board meeting of the year.

In addition to the five Board meetings per year, the Chair may be called upon to chair Executive Committee meetings, and other BC Family Doctors meetings where appropriate. The Chair should expect to liaise regularly with the Officers and the Executive Director.

### Logistics

We anticipate five Board meetings a year, with approximately two meetings in person and the three half-day virtual meetings. We will inform all Board members of the meeting schedule upon confirmation of your position on the Board.

The Chair of the Board will be expected to attend three Doctors of BC Representative Assembly meetings each year. Doctors of BC sends this information directly to delegates.

### Honoraria and Expenses

Honoraria and reimbursement of travel expenses will be provided for all meetings, in accordance with the *Honoraria & Expense Policy*.

### For More Information

For more information about the role of Chair of the Board, please contact Executive Director, Alexa Pitoulis at [alexa.pitoulis@bcfamilydocs.ca](mailto:alexa.pitoulis@bcfamilydocs.ca).

**CHAIR OF THE BOARD NOMINATION FORM (2025-2026)**

The candidate information form requests information about your leadership and lived experiences as well as a description of your interest in the opportunity. (The provision of any or all of the information is optional.)

Please submit your nomination form by email to [hello@bcfamilydocs.ca](mailto:hello@bcfamilydocs.ca) by **11:59 pm on April 23, 2025.**

Name: \_\_\_\_\_

Doctors of BC ID: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Division of Family Practice: \_\_\_\_\_

Years in Practice: \_\_\_\_\_

**1. Please indicate why you are interested in being the Chair of the Board of BC Family Doctors?**  
(Maximum 500 words)

**2. Please provide a brief list of your professional history, including previous or current offices held, board memberships, and committee memberships. Please also describe your practice history, community activities etc.** (Maximum 500 words)

## **CHAIR OF THE BOARD**

**3. Please describe the skills that would make you an effective Chair? (Maximum 500 words)**

**4. Who are you and how do you lead? (Maximum 500 words)**

Please submit a brief CV along with this Expression of Interest form.