**Member at Large- Finance Committee**

BC Family Doctors celebrates and encourages diversity and is committed to creating an inclusive environment. We invite you to provide any information you are comfortable with sharing to assist us in promoting inclusion.

**Mandate and Responsibilities:**

The BC Family Doctors Finance Committee advises the Board regarding the financial affairs of the Society. This includes the following items:

* Advising on investment of funds, as permitted by the Bylaws
* Preparing an annual report for presentation to the Board at or before the last Board meeting prior to the Annual General Meeting and at the Annual General Meeting;
* Making a recommendation to the Board regarding membership fees;
* Preparing and reviewing audit and finance documents; and
* Other Finance items

**Composition of the Finance Committee**

The following are the members of the Finance Committee:

(a) President

(b) President-Elect;

(c) Treasurer;

(d) One Member-at-Large elected at the Annual General Meeting (AGM)

**Logistics**

The Finance Committee meets by videoconference on an ad hoc basis. The meetings are generally two to three times per year in the evenings, at dates and times agreed to by the committee members. We commit to providing proper advance notice for meetings.

Honoraria will be provided as per our existing Honoraria & Expense policy.

**Expression of Interest for Finance Committee Position**

This expression of interest form requests information about your leadership and lived experiences as well as a description of your interest in the opportunity. (The provision of any or all of the information is optional.)

Please submit your form by email to the BC Family Doctors Executive Director, Dr. Renee Fernandez, at [sgp.office@doctorsofbc.ca](mailto:sgp.office@doctorsofbc.ca) **by 11:59 pm on May 15, 2022.**

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Division of Family Practice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Years in Practice: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Please tell us why you are interested in contributing to the BC Family Doctors Finance Committee. (Maximum 500 words)**
2. **Please provide a brief overview of yourself and your professional history, including previous or current positions held, board and committee participation, community activities, leadership courses etc. (Maximum 500 words)**
3. **Is there anything else you wish to share to support your expression of interest? (Maximum 500 words)**