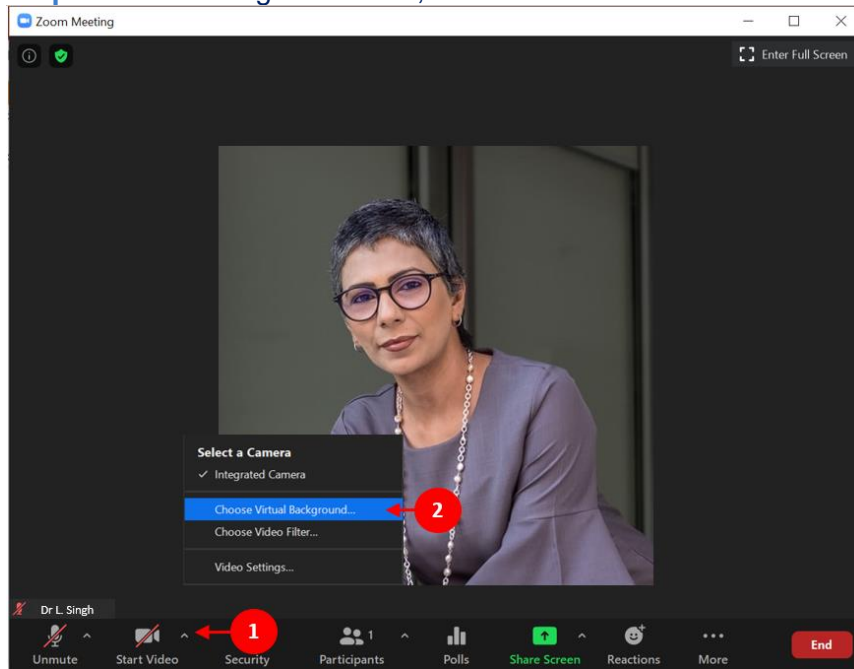


CHANGING YOUR ZOOM BACKGROUND

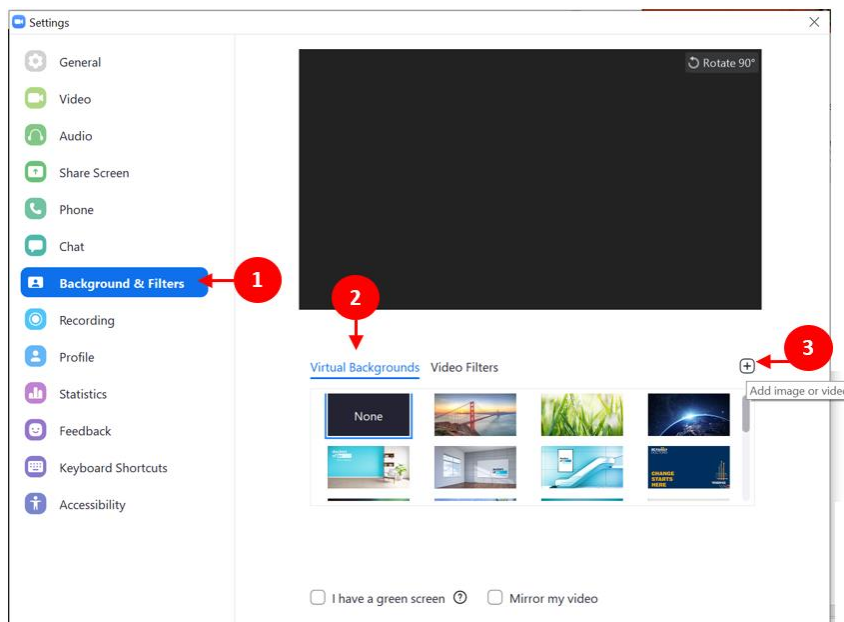
Step 1: Make sure your computer meets the [system requirements for Virtual Background](#).

Step 2: Join the meeting by clicking on the meeting link sent to you.

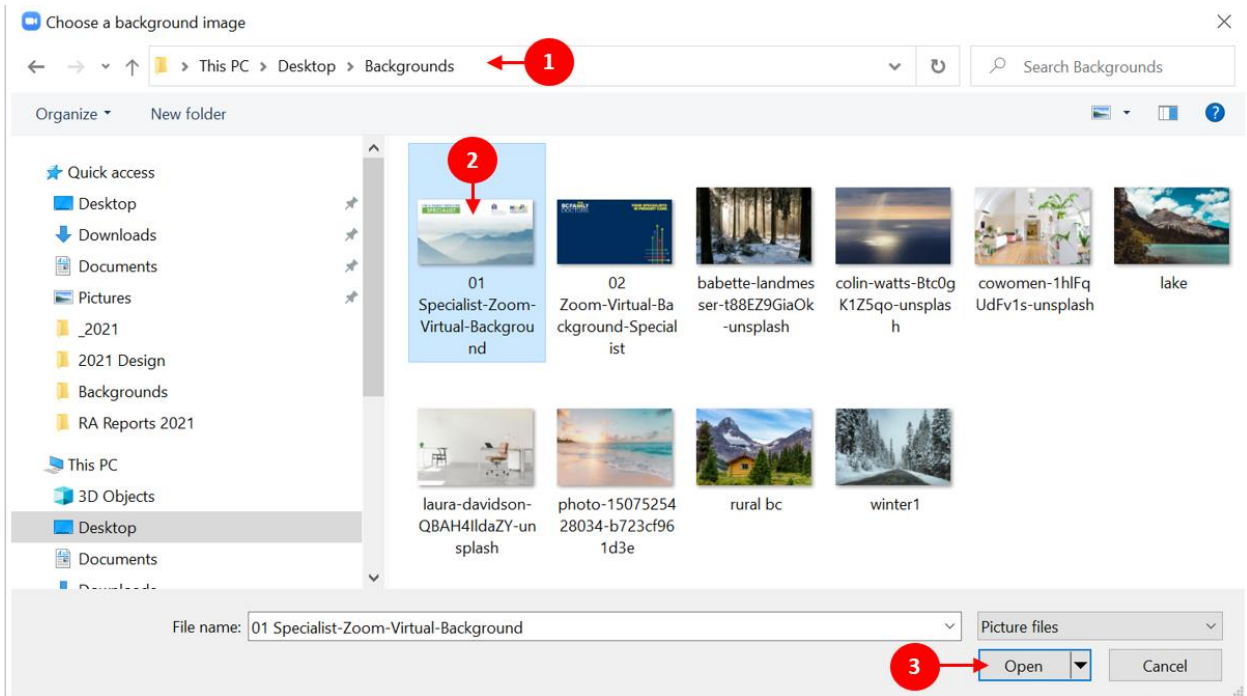
Step 3: In the navigation menu, click on the ^ beside video:



Step 4: The Settings dialogue box will appear. From Backgrounds and Filters, go to Virtual Backgrounds. Click on the + button to upload your image. (Make sure you have downloaded the image onto your computer and saved it.)



Step 5: Find the image of your virtual background from your files. Choose your preferred image and click Open.



Step 6: If the text on the image shows up in reverse, click on Mirror my video. Close the Settings menu to go back to your meeting.

